



# POLICE ATHLETIC LEAGUE PARSIPPANY-TROY HILLS



## PAL RENTAL FEES

Room/Rate	
APR (All Purpose Room)	\$125/hr.
Gym 1 or 2	\$75/hr.
Meeting Room 2	\$55/hr.
Board Room or Computer Room	\$45/hr.

Required Fees	
Fire Permit (event specific)	Per Township + \$5
Clean Up Fee (Event over 50 people)	\$150

Optional Fees (per PAL)	
Event Setup & Breakdown (Tables & Chairs)	\$200
Event Security	TBD
Early Set Up Fee (Before 7am)	\$75/hr. + Rm Rate
Late Night Hourly Fee (after 10pm)	\$25/hr. + Rm Rate
Event Staff (in additional to scheduled staff)	TBD

**\* The Parsippany PAL does not rent out for private/personal events. Sorry for the inconvenience.**

### Approved Charitable Organizations:

35% discount

\* See attached list of organizations.

### Resident Organizations:

15% discount

\* Proof of residency of business or organization.

Please note these important changes & notices:

- All rental requests must be submitted no later than 7 days prior to the first event date.
- Floor Plan is required at the time the contract is prepared.
- All rentals of the All-Purpose Room (APR) REQUIRE a Parsippany Troy Hills Township Fire Permit charge per day. Other room rentals may also require a fire permit.
- There will be no kitchen access allowed.
- All contracts require a 50% deposit and all balances must be paid at least 30 days prior to the event. Please refer to the contract for payment details.
- The PAL rents Gym(s) only for sports / athletic activities.
- Insurance certificate is required to be presented to the PAL 30 days in advance of all rentals. See contract for insurance details.
- At the discretion of the PAL, approved security is required whenever there are PAL activities/children present in the building.
- There is to be no vendor activity in the hallways or parking lot.

**ALL FEES SUBJECT TO CHANGE WITHOUT NOTICE.**

v. February 2020

33 BALDWIN ROAD • PARPIPPANY-TROY HILLS • NJ 07054

[WWW.PARSIPPANYPAL.ORG](http://WWW.PARSIPPANYPAL.ORG)

973-335-0555



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## **Approved Charitable Organizations:**

The Mount Tabor Fire Department, Inc., District No. 1

Rainbow Lakes Volunteer Fire Company, District No. 2

Lake Parsippany Volunteer Fire Company, District No. 3

Lake Hiawatha Fire Department, District No. 4

Parsippany-Troy Hills Volunteer Fire Company, Inc., District No. 5

Parsippany-Troy Hills Fire Association, District No. 6

Parsippany Volunteer Ambulance Squad

Parsippany Rescue and Recovery Unit Inc.

Parsippany's Rockaway Neck First Aid Squad

Parsippany Child Day Care Center

PTH BOE (including administration charges for off-duty police and special police work and the per diem vehicle fees)

The Free Public Library of Parsippany-Troy Hills

Craftsman Farms Foundation

County of Morris

Boy Scouts of America (chartered within the Township of Parsippany-Troy Hills)

Girl Scouts of the United States (chartered within the Township of Parsippany-Troy Hills)

Women's Theater Company

VFW (Posts within the Township of Parsippany-Troy Hills)

American Legion (Posts within the Township of Parsippany-Troy Hills)

Parsippany Kiwanis

Parsippany Rotary

Parsippany Elks Lodge

Parsippany Board of Education

Par-Troy Little League East

Par-Troy Little League West

Parsippany Soccer Club

Little Vikings Football

Parsippany Lacrosse Club

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